

Department Order No. 3 (Series 2010-2011)  
Headquarters, Department of Maryland

May 12<sup>th</sup>, 2010

1. We, as an organization, are in a serious battle to change our Federal Tax Exempt status from 501.C.4 to 501.C.3. Until we convince the IRS through changes to how we have conducted financial business in the past, this won't happen. As a result, we are losing out on receiving monies from large corporations and donors.
2. One requirement is for each Camp and Department in the SUVCW have a TAX ID (EIN) number, and yearly file to the IRS. This is a simple thing to do unlike and income tax return. The following was sent out last month by our National Chief-of-Staff Bill Viera:

"Each camp, Department, NMAL, and SVR unit must still file annually with the IRS by May 15th. This is an electronic version of the form 990 referred to as 990 e-post card. The required information is 1) EIN, 2) name of the entity, 3) contact (usually the treasurer), 4) principal officer, 5) answer "yes" or "no" to annual income less than \$25,000. If a camp etc has an annual income greater than \$25,000 they must file the full form 990 by the 15th of May. The IRS may also require the full form for other reasons. If a camp etc fails to file the post card for 3 years, they will loose their 501(c)(4) designation and be required for file corporate tax returns. They will need to go through the process of proving to the IRS they are a non-profit to regain their previous status. Simply connection to the National Order will not suffice once the non-profit designation is lost."

3. Each Camp, if they have not already, is ordered to comply with the IRS regulations and ensure their obligation to file IRS Form 990.

Fraternity, Charity and Loyalty

Eugene G. Mortorff  
Commander, Department of Maryland  
(Including VA, WV, MD, DC and DE)